

UNIVERSITY OF LOUISIANA AT MONROE
COLLEGE OF PHARMACY

Self-Disclosure Policy

Students applying to the College of Pharmacy are required to undergo a background check as a part of the application process. In addition to application related background checks, all students enrolling in the professional program undergo criminal background checks as a part of obtaining their Louisiana State Board of Pharmacy Intern License.

In the interest of public health and safety, all students enrolled in the professional program of the College of Pharmacy shall self-disclose to the Assistant Dean for Student Affairs and Development any tickets or charges since the initial program application involving alcohol or illegal drugs or misdemeanors and felonies of any type no later than five (5) business days following the arrest, ticket, or charge. An arrest includes the issuance of a written summons regardless of whether the student is taken into custody by law enforcement. This includes but is not limited to moving traffic violations involving alcohol and illegal drugs and charges filed by the Louisiana State Board of Pharmacy. It is recognized that arrests, tickets or filed charges do not represent a conviction or admission of guilt, therefore, the disclosure will result in follow-up questions with the Assistant Dean or their designee pending the ultimate outcome of the incident. The student will be responsible for providing follow-up information to the Assistant Dean as events change in the case.

Failure to disclose information that is subsequently found may result in the student being referred to the College of Pharmacy Student Services Committee for violations of the Code of Ethical & Professional Conduct and may result in dismissal from the Professional Program. The decision to refer to the College of Pharmacy Student Services Committee will be made by the Assistant Dean for Student Affairs & Development as per the Code of Ethical and Professional Conduct. This may include, but not limited to the violations below:

- 3.02.01 Purposely falsifying applications, forms, or records prior to admission to the College of Pharmacy, or while enrolled in the College's professional programs.
- 3.02.15 Purposeful attempts at circumvention of College of Pharmacy policies and procedures or rules set forth in course syllabi.

Effective Date: January 3, 2023

Attachment: Self-Disclosure Form

UNIVERSITY OF LOUISIANA AT MONROE
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Self-Disclosure Form

Student Information:

Last Name	First Name	MI	
CWID	Phone Number	ULM Email	
Address	City	State	ZIP

Charge/Ticket/Arrest Information:

Charge(s)/Ticket/Arrest Description:

Incident Date: _____

Incident Location: _____
City State Parish/County

Date of next/last hearing: _____

Disposition of the Charges:

Charges Dropped (Yes or No):

Ruling (Guilty or Innocent):

Penalty:

Referral to COP's Board of Ethical and Professional Conduct (Yes or No):

Signature

Date